



Job Description

Role: **Program Manager**

Location: **Pune**

Salary Range: 3,60,000 - 4,80,000 INR P.A

Do you believe in making present day education relevant to the future our children are set to enter?

About Pi Jam Foundation:

Pi Jam Foundation is a Section 8 (not-for-profit) company conceived by Teach for India Alumni in 2017. The organization is entirely impact driven and aims to provide all students from under-resourced schools Computing and Problem-solving skills, which are essential for them to succeed in the 21st century workplace. Using low-cost, open source technology and a contextual grade-specific curriculum, Pi Jam Foundation aims to provide quality computer education to over 1,00,000 students across India within the next few years.

We are looking for an energetic, cause driven person with a **background in Technology** who is personally invested in the importance and relevance of Computer Science in the future of Education. We hope to find a person who **fits seamlessly** into the startup culture, takes the **initiative to own and build** a part of Pi Jam reflective of their own core values that concur with the organizational vision and **genuinely commits** to stretch themselves to ensure that the value our program adds to a student's life is sustainable, meaningful and greater than individual motivations.



As our Program Manager, your responsibilities would include:

1. Establishing rigorous goals, systems and strategic plans:

- Create a strategic plan of support, aligned to Program and larger Organizational goals and teacher needs that enables all teachers to create learning environments, which actively encourages the development of student Problem Solving, Design thinking, Digital making and Creativity.
- Build capacity in teachers to gain the requisite technical expertise, pedagogical expertise and use a wide range of data (qualitative and quantitative) to analyze progress to goals, evaluate and increase effectiveness of the Pi Jam Curriculum execution.
- Collect, analyze and respond accurately and effectively to group wide needs backed by data and motivational incentives.

2. Developing Self, Teacher and Student Learning:

- Develop and manage a team of Teachers through a variety of essential opportunities: Classroom Observations, feedback and aligned need-based learning experiences, Technical training and Routine Teacher Training Jams.
- Plan and execute effective peer-driven Learning Circles, with a focus on the three aspects of the Pi Jam's Teacher Training module: Technical expertise, Data driven assessment expertise and pedagogical expertise.
- Build a focus on Problem Solving, Design thinking and other learning outcomes inside and outside the classroom.

3. Building a vision and driving a culture of collaboration within the organization, school ecosystem and teacher team:

- Build a culture that is focused on ensuring student learning and program impact on students is at top priority.
- Facilitate shared learning, unconditional support and strong self and peer accountability within the teacher team, organizational team as well as the school support system.



Additional Responsibilities

Contribute to the development and growth of Pi Jam Foundation's impact by providing your services and support for out of classroom programs, workshops, additional R&D activities for program/curriculum testing, the impact and analysis process, recruitment and performance appraisals and team-wide decision making.

Competencies and Abilities:

Each of the core responsibilities outlined above, need specific skills to fulfill. While many of these will be developed and honed through the role, some of the following are skills and mindsets we'd like you to bring with you to the role and organization:

1. Technical Skills

- a. Experience in working with a programming language and basic knowledge of electronics-
 - i. Expertise in working with a modern day programming language - Python, Javascript, Java, C# etc.
 - ii. Basic knowledge and comfort with working with electronic components and circuit design
- b. A bachelor's degree in computers or electronics or a related field

2. Work Experience

- a. At least 2 years of teaching experience in a school setting
- b. Experience in mentoring / leading small and large teams
- c. Experience in conducting training programs, particularly teacher training

3. Critical Traits

- Critical Thinking and Problem Solving abilities and mindsets
- Belief in Teamwork and Motivating others
- Ability to Build strong and meaningful relationships
- Drive to develop self and others



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- Ability to communicate effectively
 - Strong and growing values and mindsets that aid the development of the team
 - Mindset to learn continuously
 - Grit to build and execute processes, placing trust in others on-ground

We are looking for individuals who are:

- Committed to make a difference by working in the developmental sector.
- Have a well-balanced, analytical and creative mindset to problem-solve and provide innovative solutions.
- Able to own work across multiple threads with tight deadlines – thrive in the startup culture.
- Have exceptional relationship management skills and the ability to build rapport with internal and external stakeholders.
- Aspire to build Pi Jam Foundation to be one of the world's best and highest impact social brands.

To apply,

Please send your CV / resume (no longer than 2 pages) and a short cover letter expressing why you would like to join, to vidya.madhavan@thepijam.org .